

APPRAISAL ORDER

TRACKING	Internal Order Number _____	Priority _____	STATUS INFORMATION	
	Lender Case Number _____	Loan Type _____		Order Date _____
	Client File Number _____	Job Type _____		Due Date _____
	Main File Number on form _____	Property Type _____		Appraiser Start Date _____
	Other File Number on form _____	Form Type _____		Delivered Date _____
			Invoiced Date _____	
			Ship Report Via _____	

PROPERTY	Property Address _____	BILLING INFORMATION
	City _____ County _____	
	State _____ Zip Code _____ Legal Description _____	
	Location _____ Project _____	
	Map Reference _____ Census Tract _____	
Loan Amount _____ Refinance _____ Sale Price _____ Sale Date _____	Invoice Number _____	
Total Rooms _____ Bedrooms _____ Baths _____ Estimated Value _____	Fees _____ 0.00	
	Total Fees _____	

Owner _____ Daytime Number _____ Evening Number _____ Other _____ Occupant _____ Borrower _____ Agent _____	Preferred Payment Method _____ Pmt 1 # _____ Date _____ Pmt 2 # _____ Date _____ Pmt 3 # _____ Date _____ Due By _____ Balance Due 0.00
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INSPECTION	Owner Occupied <input type="checkbox"/> Lock Box <input type="checkbox"/> Tenant Occupied <input type="checkbox"/> Appointment Required <input type="checkbox"/> Vacant <input type="checkbox"/> Key With Agent <input type="checkbox"/> Hostile Occupant <input type="checkbox"/> Call Occupant First <input type="checkbox"/> Pets on Property <input type="checkbox"/>	Appointment Date/Time _____ Scheduled By _____ Number of Attempts _____ Appointment Notes _____ _____ _____
	Access Notes	

Directions

Lender _____ Address _____ City _____ State _____ Zip _____ Contact _____ Telephone Number _____ Alternate Number _____ Personal E-Mail _____ Fax _____ EDI E-Mail _____	Client _____ Address _____ City _____ State _____ Zip _____ Contact _____ Telephone Number _____ Alternate Number _____ Personal E-Mail _____ Fax _____ EDI E-Mail _____
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Bill To _____ Address _____ City _____ State _____ Zip _____ Contact _____ Telephone Number _____ Alternate Number _____ Personal E-Mail _____ Fax _____ EDI E-Mail _____	Ship To _____ Address _____ City _____ State _____ Zip _____ Contact _____ Telephone Number _____ Alternate Number _____ Personal E-Mail _____ Fax _____ EDI E-Mail _____
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Appraiser _____ Address _____ City _____ State _____ Zip _____ Telephone Number _____ Alternate Number _____ Personal E-Mail _____ Fax _____ License/Certification Number _____ Expiration Date _____	Supervisor _____ Address _____ City _____ State _____ Zip _____ Telephone Number _____ Alternate Number _____ Personal E-Mail _____ Fax _____ License/Certification Number _____ Expiration Date _____
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NOTES	<p style="text-align:center;">General Notes</p> Sandy Free Realty Office: (803) 534-7701 Fax: (803) 534-8128 E-Mail: order@SandyFreeRealty.com Web Site: www.SandyFreeRealty.com	
	<p style="text-align:center;">Instructions from Client</p> _____ _____ _____	
	<p style="text-align:center;">Exceptions, releases, etc.</p> _____ _____ _____	
	_____ _____ _____	
	_____ _____ _____	